

**PECMHA Executive Meeting Agenda
December 15, 2025**

Location and Time: Harbour Inn (Picton) - 6:30pm

Attendance: Charlene Insley, Jeff Barrett, Adam Mann, Kyle Coates, Beth Van der Bij, Kristina Kelly, Alyson Cranshaw, Steve Prinzen

Regrets: Michelle Thompson, Caroline Miller, Dylan Cox, Sarah Vader

Meeting called to order: 6:44pm

Approval of previous minutes (November 10, 2025)

Moved by: Kristina Kelly
Second by: Kyle Coates
Outcome: Passed

Approval of Agenda

Moved by: Kristina Kelly
Second by: Steve Prinzen
Outcome: Passed

Follow up:

1. Budget - monthly check-in? -

Budget workbook updated with all income/expenses from November 2026 (up to Nov 30th). This includes total value from Milk Tournament, Silent Auction on the income side (and small intake on registration for some late Select players, etc.). The largest November expenses were from tournament, monthly ice time, officiating, Teamworks invoice (LL jerseys), power skating/dryland/goalie coach, and practice equipment.

Expenses ~\$43.53K

Income ~\$25.34K

See table below for current status...

	Planned Budget Total	Actual + Forecast	*Milk budgeted separately
Registration (+PS+GC+DOTR+BCC)	\$202,500.00	\$221,045.00	
Select Registrations	\$7,200.00	\$8,600.00	
Spring Registrations	\$18,000.00	\$16,950.00	
Registrations Sponsored	\$2,100.00	\$2,100.00	
Fundraising & Donations	\$13,000.00	\$35,030.28	
Sponsorships	\$17,000.00	\$11,804.00	
Milk Tournament Total	\$12,000.00	\$16,008.69	
INCOME	\$271,800.00	\$318,704.97	
ICE TIME	\$180,000.00	\$169,645.77	
OFFICIALS	\$23,000.00	\$20,628.60	
PERSONNEL (excl. Officials)	\$26,000.00	\$17,122.80	
EQUIPMENT	\$10,000.00	\$30,349.38	
BANQUETS/AWARDS	\$3,000.00	\$5,013.74	
TEAM TRAVEL/TOURNAMENTS	\$0.00	\$30,190.00	
FACILITIES/ASSETS	\$2,000.00	\$767.94	
DUES/SUBSCRIPTION	\$1,800.00	\$2,977.16	
FINANCIAL MANAGEMENT	\$22,000.00	\$25,969.08	
ASSOCIATION OBLIGATIONS	\$4,000.00	\$3,243.00	
EXPENSES	\$271,800.00	\$305,907.47	
OPENING BALANCE May 2025	\$32,058.05	\$32,058.05	
INCOME- EXPENSES	\$0.00	\$12,797.50	
CLOSING BALANCE	\$32,058.05	\$44,855.55	
INVESTMENTS	\$75,000.00	\$75,000.00	
CLOSING BALANCE (INCL. INVST)	\$107,058.05	\$119,855.55	as of end Nov 2025

Motion: 2 gift cards for Ron Stakes and Chris Galway for the referee training this weekend (December 20th) - total cost \$100 (\$50 each)

Moved by: Kristina Kelly
 Seconded by: Steve Prinzen
 Outcome: Passed

2. Cameras - nothing to report.

3. First Shift Update - what are numbers like since contacting PECSA and The HUB?

27 registrations - three to be cancelled due to joining U7 full winter program (one is cancelled now, two pending).

- 26 spots taken of 30 (reserved split is 17 boys, 13 girls)
- 9 girls registered (4 spots remain)
- 17 boys registered (2 to cancel still), 3 boys on waiting list

Need coach volunteers - have not sent out a soliciting email.

Need to upload the ice times to Spordle. Will be Saturday mornings 9am in Picton, starting Feb 28th, for six weeks with one week off during March break.

Welcome Event is Sunday, February 8th - 2pm. A hall needs to be booked - Jeff will do this (try to book in Wellington so that equipment can be stored and then handed out there).

Program starts on February 21st. Skip March 21st because Rep teams are all away (and it's March Break). March 7th will have to be in Wellington (11am-12pm)

NEW BUSINESS:

1. OMHA Moratorium for adding new teams

OHF placed a moratorium extended for 2026-27 or 2027-28 for no additional teams. Can only apply for teams in a category where you don't already have a team. We applied for a second U11, U13, U15 and U16 team for next year. Will hopefully find out by the end of February.

2. Referee concern

A few incidences of referee challenges. Steve is available to deal with legitimate concerns coming through, (email)

3. Parent concern with unsupervised dressing rooms

During power-skating. Older kids. Local League D Group (U13-U15). We split the dressing rooms. Talk to players about language/topic of conversation in the dressing rooms. Remind of language policy, code of conduct. New music policy as well (no explicit lyrics).

4. Coach selection for 2026/27 season

Try-outs start in May. Pre-skates start at the end of March. When can this process start? We can interview all interested in coaching any of the teams (A or B), as it may change depending on where the coach's child winds up playing..

Interviews for the first 2 weeks of March. Open for applications at the beginning of February.

5. Spring hockey

Successful last season - we need to figure out a more standard/consistent schedule for each age group. Consensus is, yes - we should offer this program again. Address some of the concerns from last season closer to the time.

6. Tryout dates guidelines

U9 can try out in April (2-week window)

U11/13 May 9-May 15 (prep skates must finish April 17)

U15/18 - May 11-May 17 (prep skates must finish April 19)

U16 - will find out once we know if we are granted this team.

Once we know who is having spring try-outs, we will try to set up one exhibition game for each team as part of this process. Prep skates will happen before this time.

7. Rep banquet

One night, all rep teams would be invited. All awards handed out on this night. Can talk about the specifics closer to the date. Date probably middle of April. Maybe Friday, April 17th?

8. Other

Booked ice for Select Tournament weekend. Also, LL championship day will have to be split between Saturday and Sunday, the last weekend in March (28 and 29)

County Royals reached out for a Kids Night on Saturday, January 10th. Game is at 7:30 pm across Westport. If they wear their jersey, they get in free.

PORTFOLIO UPDATES:

VP: Two incidents this month in violation of OMHA/OHF regs (one team official failed to sign Gamesheet and doesn't have up-to-date credential/quals, one parent running practices without proper coach qualification). First incident the affected parent resigned and remaining bench staff were reminded/reprimanded. Second incident we asked the individual to take necessary courses and we would add them to the team's roster.

Coaches' meeting for LL coaches was held Nov 27th at Wellington. We did a general information dump and then Rob ran a workshop to help develop practice plans. Reviewed ways to assist U7 sessions (and HL) in dealing with large variation in skill level.

OMHA CONTACT:

VSC have a hard deadline of January 10th, 2026 (had to apply by October 27th). B try-outs happening after A this year. Button on top of the website called ITP - complaint sheet.
U9 MD scheduling in January 5 or 6. Remote only. Games will be 3 10 minute periods only (consistent across the board)
U9 LL is this Wednesday.

Strive to have 3-4 refs for U15 rep. We do this when possible.

Can we put together a list of coach suspensions, so that it's available to us when reviewing coaches next year?

TREASURER:

Giving out receipts for sponsors over the Christmas break.

SECRETARY:

If there are changes made to schedule, please just make sure that Alyson knows so that the right timekeeper gets paid.

REFEREE IN CHIEF:

Kristina was helpful in getting U15s trained as refs (as the original training landed on Milk Tournament weekend) - we now have Jasper, Ben, Connor and Rylan.

TOURNAMENT:

Nothing right now.

JR LL COORDINATOR:

Absent.

SR LL COORDINATOR:

EQUIPMENT MANAGER:

Shot blockers are here. Both in Wellington. Available for any team to use.

ICE SCHEDULER:

Absent.

SPONSORSHIP:

Absent.

NEXT MEETING: Monday, January 19th, 2026 - 6:30 pm - Picton Harbour Inn

Meeting Adjourned: 8:35pm