

PECMHA Executive Meeting Agenda
October 15th, 2024 Agenda
Location: Picton Harbour Inn, 7:00 PM

Attendance: Sarah Vader, Andrew Cranahaw, Mark Runions, Dylan Cox, Brad Jenkins, Heather Zantingh, Steve Prinzen, Charlene Insley, Kyle Coates

Regrets: Hope Dyer, J. Barrett, Kristina Kelly, Justine Koopmans, Lisa Camp,

Meeting called to order: Charlene @ 7:06

Approval of previous minutes (September 16th, 2023)

Motion 1: Heather
Moved by: Charlene
Second by: Andrew
Outcome: approved

Approval of Agenda

Motion 1:
Moved by: Steve
Second by:
Outcome:

Milk Tournament update and action items:

- Everyone has paid, uploaded, etc.
- Heather has ordered milk to be delivered Fri of tournament @ 7:00AM
- U11 team to coordinate milk pick up from County Farm Centre
- U11 to deliver milk to teams
- U13 coordinating silent auction items
- Fudge vendor and skate sharpening to be at Wellington

- **Arena Control**
 - **Key Responsibilities**
 - Arena set up, front table, team check in, signing in rosters on ipad
 - Day 1 - swag bags (u15) to teams
 - Score updates to the exec chat and master scoresheets, update suspensions
 - Hoodies for sale at rink control table - \$60 (cash or emt) - hoodies to Charlene on Thursday night
 - Check rules FYI
 - Keep ipads charging between games so they don't die
 - MVP pucks to be given to coaches after the game in the changerooms

- Arena Set up (Deseronto - Morning of?)
- Hoodie Sales
 - Cash/EMT (need float at each arena)
- Tournament Website?
- Ref Scheduling
 - Brad confirmed all is under control with Nick.
 - Nick will also manage time keepers in Deseronto.
- Time Keepers
 - Justine
- Photographer scheduled to be in Wellington for action pics
- Mark to set up raffle 50/50 for each arena for Friday and Saturday
- Exec member or community member needed to take Championship team photos in Picton and Wellington

Follow-up:

ACTION: Charlene to upload Tim Hortons logo up on our website somewhere - new logo available now: still to do

Action: Charlene to ask rink about storage of bags for First Shift-all arranged

Rotary money:\$1500 and \$1000 cheques received

Action: Photographer scheduled-pictures starting this week

ACTION: Kristina to purchase 2 new IPADS

- Purchased last week and delivered, will be ready to go for MILK

ACTION: Justine to create Google Sheets for Rep jersey tracking

-DONE

ACTION: Dukes night November 15th-any ideas in what we can do at game to showcase us - Charlene to contact Dukes and postpone night to a later month

Action: Charlene to tell coaches and managers about sending game updates for "Kings Corner" update in local media

- Managers/coaches to send game sheets to Jason Parks for Gazette write ups
- Charlene to let managers know

Action: First Aid kits purchased and delivered-extra supplies to refill

Action: New lock boxes to be installed in Picton and Wellington

PORTFOLIO UPDATES:

FUNDRAISING/SPONSORS:

ACTION: Dylan to work on U8 team sponsor

- o **ACTION:** Dylan to apply for lottery license for draw, prizes are all taken care of

VP:

OMHA CONTACT: Next meeting on October 23rd, 2024

TREASURER:

SECRETARY:

REFEREE IN CHIEF:

- **Select jerseys? We have sets available for them**

JR LL COORDINATOR: First Shift Welcome Event, Monday Nov 4th. We have 2 shifts of 15 kids coming in for greeting and equipment fitting: 6 pm and 7 pm. We have 8 volunteer coaches for the ice times. I have drafted a proposed schedule based on the dates people told me they were available/unavailable. Will circulate and make a final adjustment. Sweaters have arrived. Equipment will be coming shortly. Welcome Event Agenda is done.

SR LL COORDINATOR: - **Confirm who is approved for rosters for games this weekend (any teams in jeopardy of not playing?)**

- **Sponsorship Procedure (Sponsor pays association, Association pays coach?) Can sponsors pay coach directly?**

EQUIPMENT MANAGER:

- **Goalies are outfitted, goalie sticks are ordered**
- **Men's group would like to spend money, submit ideas to Kyle for equipment**

ICE SCHEDULER:

Calendars are set. Small changes were made from original schedules to close gaps in ice time, so check game times.

Coaches will be informed of any date changes in the future

NEXT MEETING: MONDAY NOVEMBER 11, 2024

To be discussed at end of season meeting -

- **putting forward a proposal for the EOHL for a tiered LL system**
- **A new coaching mentor position on exec?**

Follow-up items from last meeting: