

PECMHA Executive Meeting

April 11, 2022 @ 7 pm

Attendance: Nathan Banfield, Kristina Kelly, Heather Zantingh, Lisa Camp, Kristin Terpstra

Absent: Charlene Insley, Ben Cowan, JR vanHaarlem, Justine Bucknell, Andrew Cranshaw, Jane Vader

Meeting Called to order at: 7:35

Approval of previous Minutes (to be posted to website)

MOTION 1

Moved by: Kristina Kelly

Seconded by: Heather Zantingh

Outcome: passed

Approval of the Agenda

MOTION 2

Moved by: Kristin Terpstra

Seconded by: Lisa Camp

Outcome: passed

1. Follow up and outcome of action items from March 8, 2022:

- a) **Action:** Creation of new position of Head Referee. Ben to grant access to proposal document for executive team
Resolution: Description of Head Referee position to be revisited by executive at next meeting for possible amendments.
- b) **Action:** Proposal for "How To" Handbook for new coaches and managers (Kristina and Heather)
Resolution: Heather and Kristina to distribute to Executive for possible additions and oversights.
- c) **Action:** Jane to contact award contributors to see if they support changing the direction of the distribution of awards. Moving from individual achievements to outstanding contributions
Resolution: Jane to follow up at the next meeting. Executive to evaluate award descriptions accordingly.
- d) **Action:** Kristin to get feedback from Refs regarding improvements for 2022/2023
Resolution: Meeting scheduled for April 26, 2022 to discuss improvements for next season including conflict resolution and training. Referees proposing a training session for timekeepers and new referees prior to the start of the season. Kristin to follow up at the next meeting.
- e) **Action:** Request for tender for new Rep Jerseys mid summer 2022

Resolution: Heather to send Nathan the details and Nathan will draft a RFQ.
Proposed date for completion: May 2022.

2. Season Planning 2022/2023 Hockey Season:

- a. We need to have a brainstorming session
 - i. Registration - Need to set rates - See if we can include a goalie clinic if people want it. 2 five week sessions - Open in July
Action: Heather awaiting word from Justine about variance from last year to assist in setting registration fees for 2022/2023
Resolution:
 - ii. Goalie Clinic coach confirmed for 2022/2023 as per Kristina
 - iii. Confirm - Darren for Initiation to hockey U5
Action: Kristin to confirm
Resolution: confirme. Darren requesting same time and place as previous season.
 - iv. Confirm Ryan for power skating next year, body checking clinic - Email sent - We want to Start in September right after rep teams are done
Action: Heather awaiting response from Ryan
Resolution:
 - v. Coaching applications time frame. Recommended that we start interviews in June 2022. Recommended distribution of applications in May 2022.
Action: Heather to talk to Ben to ensure he is in agreement
Resolution:
 - vi. Kristina needs to get Permission to Skate and NRP stuff up for AAA skates U15 and up to happen in spring
Action: Heather to check mail and report to Ktistina
Resolution:
 - vii. OMHA Update: No Gate fees for Rep games moving forward
Action: Executive to revisit at next meeting when setting registration fees.
Resolution:
- b. Set up AGM May:
 - i. Positions up for election:
 - 1. President
 - 2. OMHA Contact
 - 3. Equipment Coordinator
 - 4. Registrar
 - 5. Director of Fundraising/Publicity/Trophies/Banquets/Awards
 - 6. Other Executive Vacancies: Treasurer, Referee in Chief, Tournament Coordinator, Jr. LL Coordinator
 - ii. Budget for this year and actual - Justine
 - iii. Date of meeting:
Action: Lisa to reach out to Jane to determine rotary room availability (late May). Heather to let Lisa know about minimum notice to public.

3. Portfolio Updates:

a. Fundraiser Sponsorship:

i. Cash Calendar Update:

1.

ii. Year end LL wrap up:

b. LL Coordinators

i.

c. VP

i.

d. Treasurer:

i.

ii.

e. Referee and Chief:

i.

ii.

f. Tournament Coordinator:

i.

g. Equipment Manager:

i.

h. Secretary:

i. Thank You cards have been sent according to Heather's direction.

ii. Are there any outstanding Thank You cards to issue?

Action: Lisa to reach out to Jane regarding a list of sponsors for thank you cards.

Resolution:

i. OMHA Contact:

i.

j. Scheduler:

i.

4. Round Table Discussion:

a.

5. Next meeting: Monday May 9, 2022 in person.

Meeting Adjourned at: 9:20pm