

PECMHA Executive Meeting

January 12, 2021 @ 7:30pm

Held Virtually - via Google Meet

Attendance: Steve Payne, Lisa Camp, Jane Vader, JR vanHaarlem, Kristina Kelly, Obie VanVlack, Ben Cowan, Justine Bucknell

Absent: Kristen Terpstra, Justine Bucknell, Steve Prinzen, Heather Zantingh, Jason Parks

Meeting Called to order: Steve Payne

Approval of previous Minutes (to be posted to website)

MOTION 1

Moved by: Kristina Kelly

Seconded by: Jane Vader

Outcome: passed

Approval of the Agenda

MOTION 2

Moved by: Kristina Kelly

Seconded by: Jane Vader

Outcome: passed

1. Follow up and outcome of action items from November/December:

- a. **ACTION:** Steve Payne to check with Lisa L regarding referees and executive members as counting towards numbers
Resolution: Executive members do not count towards the total 50 as they are regarded as staff. Unless the executive member is on a bench (trainer or coach) or on the ice (trainer, volunteer or coach). They then count towards the 25 on ice. Referees also do not count towards the 50. Referees are also allowed to remain in the building between games if they are doing back to back. However they do need to be on the contact tracing form for both ice times in order to easily reflect who worked that game and was in contact with the players.
- b. **ACTION:** Ben and Jason to discuss with coaches of U11 and under the possibility of changing bubbles to combine some tier 1 and tier 2 players.
Resolution: Yet to be completed. On hold as of January 12, 2021
- c. **ACTION:** Heather and Steve Payne to double check to see if there are any outstanding refunds from last year
Resolution: checked and all refunds issued
- d. **ACTION:** Steve Payne to post on PECMHA website dates of Christmas 2 week pause
Resolution: Completed
- e. **ACTION:** Ben to purchase gift for U5 injured player and submit receipt
Resolution: Completed

f. **Fundraiser to support “Back the Build” as proposed by Steve Payne in November**

Proposal: Steve would like to continue to pursue in January/February time frame. Look at running an association wide fundraiser to give back to the community that we ask for money from in any other regular season.

Possible Fundraisers: Prinzen Farms Chicken, Silent Online Auction

Resolution:

Lisa C: I agree with Steve and support this initiative. I feel it is important to give back to our community and this is a great year to do it as we are not in as much need of fundraising ourselves. I think we should keep it simple...if we did the chicken and each player bought only 1 box, we would be able to make a \$1000 donation to Back the Build. We could encourage families to just do what they can. There is no pressure to canvas neighbourhoods, let's just keep it easy and do what you can. We could also do this virtually...we could distribute PDF order forms via email and arrange for a couple of days where orders could be picked up at a predetermined location. **ON HOLD indefinitely**

2. Season Planning 2020/21 Hockey Season

a. Provincial Wide Shutdown

- i. Be prepared to stop payments for February as well as January.
 1. What does doing the stop action in the payment provider do to HCR? Is everyone now showing a balance owing with no payment plan option to finish that off before the end of the season? How do we quickly and easily extend payments into March/April/May if required so that everyone has a \$0 balance at the end of the “extended” season? If there is one?
 - a. **ACTION:** Heather/Kristina to check and see if we amend/extend payment plan past March should the season extend to April/May?
 - b. As of the end of December there are no outstanding payments from HCR standpoint.
- ii. No word from OMHA regarding updates on return to play dates

3. Portfolio Updates:

a. **Fundraiser Sponsorship:**

- i. **Cash Calendars:** Any updates?
 1. Draws continue 3 times per week
 2. Winners posted on FaceBook and cheques mailed out weekly

b. **Treasurer:**

- i. **ACTION:** Steve to check mailbox for any outstanding invoices
- ii. Invoices collected Dec.19, 2020 and paid accordingly
 1. Outstanding payments to Printcraft
 - a. **ACTION:** Justine to follow up with Jane to pay outstanding invoices
- iii. Sponsorship cheques collected from PECMHA office Dec.19, 2020
- iv. Need to order new cheques for payment

1. **ACTION:** Justine to follow up

- c. **Referee and Chief:**
 - i.
- d. **Tournament Coordinator:**
 - i.
- e. **Equipment Manager:**
 - i.
- f. **Secretary:**
 - i.