

PECMHA Executive Meeting

May 9, 2022 @ 7 pm

Attendance: Charlene Insley, Heather Zantingh, Kristin Terpstra, Nathan Banfield, Andrew Cranshaw, Jane Vader, Lisa Camp, Kristina Kelly, JR van Haarlem, Justine Bucknell

Absent: Ben Cowan,

Meeting Called to order at: 7:25

Approval of previous Minutes (to be posted to website)

MOTION 1

Moved by: Charlene Insley

Seconded by: Kristina Kelly

Outcome: passed

Approval of the Agenda

MOTION 2

Moved by: Kristin Terpstra

Seconded by: Jane Vader

Outcome: passed

1. Follow up and outcome of action items from April 11, 2022:

- a) **Action:** Revisit description of Head Referee and open discussion for adoption.
Ben to grant access to proposal document for executive team
Resolution: Executive to follow up at next meeting
- b) **Action:** Heather and Kristina to distribute "How To" handbook to Executive for review
Resolution: This is still a work in process . Update at next meeting
- c) **Action:** Jane to contact award contributors to see if they support changing the direction of the distribution of awards. Moving from individual achievements to outstanding contributions. Executive to evaluate and discuss award descriptions
Resolution: I have a nominations for coaches awards and appreciation awards. These can be announced at the AGM?
I have not reached out to families - yet. I need to devise a better plan to present to them (whether it be these are the new award options/criteria or ____?? Or just forgo and create PECMHA awards). I totally dropped the ball on this one!
- d) **Action:** Kristin to report on feedback from Refs meeting on April 26, 2022 regarding improvements for 2022/2023 season including proposal for a training session for timekeepers and new referees prior to the start of the season.
Resolution: This was rebooked due to scheduling conflicts- May 12 new date

e) **Action:** Heather to send Nathan the details regarding jerseys for next season and Nathan will draft a RFQ. Proposed date for completion: May 2022.

Resolution: JR to advise on size.

U9:

U11:

U13:

U15:

U18:

f) **Action:** We need to look at expenses/Revenues from last year as well as what we spend on reffing and timekeepers as this is paid out of the gate fees from refs - so no income from gate fees next season.

Resolution: see Treasurer's report later in minutes.

g) **Action:** Heather awaiting response from Ryan regarding Power Skating for 2022/2023

Resolution: Yes Ryan is good for next year. Nathan will work with Ryan to set up night that works around his schedule as we want to start as soon as we can in September.

h) **Action:** Heather to check mail and report to Kristina regarding Permission to skate and NRP stuff up for AAA skates U15 and up

Resolution: They are up on website and forms received by Whatevercourier. Complete.

i) **Action:** Lisa to reach out to Jane regarding a list of sponsors for thank you cards.

Resolution: completed

2. Season Planning 2022/2023 Hockey Season:

a. Registration Fees for 2022/2023 considering no gate fees

We haven't increased sponsorship fees in the past couple of seasons. Would it be unreasonable to ask sponsors to consider \$_____ and include in the request letter the reasoning? In addition to this, what about a ref/timekeeper sponsor- is this something that we can do??

Motion: Increase in sponsorship from \$400 LL/\$700 Rep to \$500LL/\$800 Rep

Seconded by: Justine Bucknell

Outcome: passed

- Coaching application due date and process:

- **Action:** Postponed until next executive meeting

- Preskates to occur pre 2022/2023 season:

Sign up will occur in the weeks prior. Combining of age groups similar to last year.

3 skates for rep players

2 skates for LL players

- Body checking clinic:

Action: Nathan to schedule for late August and book with Ryan

Resolution:

- Open Registration by July 15
 - **Action:** Registration fees to be set by next executive meeting. Tryouts to start in late September
 - Resolution:**
 - No gate fees for 2022-2023
 - Tryout dates:
 - Action:** Likely late september 2022, date yet to be set
 - Resolution:**
 - Power skating ready to start as soon as tryouts are finished
 - Collection, Washing of Jerseys - Get tryout sets ready - reorganizing what we have in cage.
 - Action:** JR and Jane to touch base.
 - Resolution:**
- b. Set up AGM May:
- i. Positions up for election:
 1. President
 2. OMHA Contact
 3. Equipment Coordinator
 4. Registrar
 5. Director of Fundraising/Publicity/Trophies/Banquets/Awards
 6. Other Executive Vacancies: Treasurer, Referee in Chief, Tournament Coordinator, Jr. LL Coordinator
 - ii. Nomination process - posted on PECMHA website. Nominee/Nominator to email Heather.
 - iii. Budget for this year and actual - Justine
Action: Justine to email to Heather prior to AGM scheduled for May 26, 2022.
 - iv. Date of AGM meeting: May 26, 2022 at 7pm at Wellington arena

3. Portfolio Updates:

a. Fundraiser Sponsorship:

- i. Annual Coach/Manager awards to be distributed:
 - Coach of the year LL:** Josh Baldwin for positivity and inclusiveness.
 - Coach of the year Rep:** Brant Leggett for dedication, organization, practice planning, fairness. Stood out as head coach
 - Appreciation award:** Brad Jenkins
 - Making a Difference Award:** Darren and Debbie Yuill
 - Manager of the year:** Kristin Carter Terpstra

b. LL Coordinators

- i. Arrange batches for each age group for upcoming season

c. VP

- i. Ben not present
- d. **Treasurer:**
 - i. Justine presented general overview of current financial picture
 - ii. Total fees for Referees for 2021/2022: \$5,188.00+\$2,591.00
 - iii. 2021/2022 cash calendar sales: \$25,000.00 +\$200 in additional sales
- e. **Referee and Chief:**
 - i.
 - ii.
- f. **Tournament Coordinator:**
 - i. 2022 Milk Tournament: Oct 28-30.
 - 1. U18 division: discussion surrounding inclusion/exclusion of U18 division
 - a. Decision to include U18 division but keeping all games in Picton and increase registration fees to \$1300 in order to cover 3 Refs/game.
Motion to approve U18 registration fees: Kristin Terpstra
Seconded: Kristina Kelly
Outcome: passed
 - 2. Registration costs:
 - 3. Motion to set fee at \$1250 since not many tournaments are offering four game guarantee.
Motion to approve registration fees: Kristin Terpstra
Seconded: Jane Vader
Outcome: passed
 - 4. Hotels: Holiday Inn Express: working on finalizing deal with hotel.
 - 5. Giveaways: T shirts, player of the game pucks
 - 6. Action: Kristina to apply for sanction once received numbers from Kristin
 - ii.
- g. **Equipment Manager:**
- h. **Secretary:**
 - i. Thank you card and gift for Darren Yuill: Award for making a difference.
 - ii. **Action:** Heather to distribute Thank You cards to PECC Rink Attendants and WDCC Rink Attendants
- i. **OMHA Contact:**
 - i.
- j. **Scheduler:**
 - i.
- 4. **Round Table Discussion:**
 - a.
- 5. **Next meeting:** Monday June 6, 2022 in person at Lisa's house. Theme: Appy night

Meeting Adjourned at: 9:10pm