

PECMHA Executive Meeting

August 15, 2022 @ 7 pm

Attendance: Justine Koopmans, Lisa Camp, Heather Zantingh, Kristina Kelly, Charlene Inch, Andrew Cranshaw, Jane Vader, Kristin Terpstra, Adam Weedman (online)

Absent: Ben Cowan, Nathan Banfield, Lindsey Cutler

Meeting Called to order at: 7:20

Approval of previous Minutes (to be posted to website)

MOTION 1

Moved by: Kristin Terpstra

Seconded by: Kristina Kelly

Outcome: passed

Approval of the Agenda

MOTION 2

Moved by: Kristin Kelly

Seconded by: Lisa Camp

Outcome: passed

1. Follow up and outcome of action items from June 11, 2022:

- a) **Action:** Heather and Kristina distributed a "How To" handbook for new coaches for review. Any feedback? Intention to go live for September 2022. Timekeeper handbook under development.

Resolution: Heather printed coaches handbook draft; tutorial needs to be completed for game sheet training for coaches.

All bench staff and executive members need to have CPIC/vulnerable sector- Kristina to complete game sheet training.

All cpic/vulnerable sector paperwork needs to be sent to Charlene.

Andrew to communicate this to LL coaches, Charlene to rep coaches.

Timekeeper handbook- completed.

- c) **Action:** Jane to contact award contributors to see if they support changing the direction of the distribution of awards. Moving from individual achievements to outstanding contributions. Executive to evaluate and discuss award descriptions

Resolution: to discuss/agree upon the potential changes in awards. Once set, will reach out to the families to let them know what we are doing.

- Award contributors have not been contacted yet.
- **Jane will share all awards in a doc for executive to review.**
- Discussion took place for what levels awards should be presented (change to all levels), criteria for certain awards, etc.

- d) **Action:** Lisa, Heather and Ben to get to bank by end of June
Resolution: Lisa, Heather & Kristina will be the 3 signing authorities on banking.
Lisa to contact the bank; all three need to go to the bank in Wellington to sign paperwork.
- e) **Action:** Jane and Nathan to get the RFQ (request for quote) out. Decided white for home No change to Logo. We have a spreadsheet in google sheets with sizing - numbers 2-20 for players 1 and 30 goalies.
Resolution: RFQ written, need to review and add a few details.
Jane needs to add sizing chart.
Ordering similar jerseys that we have in the past.
RFQ will be posted on our website and blasted out.
- f) **Action:** Jane to get Tryout Jerseys ready
Resolution: in progress, please add me to registration sheet- Done
- g) **Action:** Create a committee to review bylaws and constitution to update and bring to the AGM for changes.
Resolution: TABLED.

2. Season Planning 2022/2023 Hockey Season:

Pre-skates to be run by- see calendar from Heather

U11/U13- Brant & Nathan Banfield

U18/U15- Chad Camp/ Brad Jenkins

Tryout dates: see calendar from Heather

Ice has been blocked for tentative exhibition games for U18 & U15 on September 24th.

Junior & Senior LL pre skates being named "Dust the Rust".

Andrew & Adam are looking after who is running the Dust the Rust skates.

Charlene will be doing check- in for preskates (August 23rd) & Kristin (August 25th).

Action: Looking to book 2 additional dates for preskates for LL.

Heather will post development skates & try out dates online.

Body Checking and Goalie Clinic dates: Kristin checking in players(August 25th)

Action: U18 rep coach would like practices moved to a different night- discussion took place; practice schedule still tentative.

3. Portfolio Updates:

Fundraiser Sponsorship:

- i. Lindsey speaked to Caleb about ads during rep home games (potentially LL games as well).

****Justine to add notes from text (Lindsey & Jane)

- ii. Kristina spoke to Belleville Sens- they do fundraisers for hockey associations.
Action: Kristina to send Lindsay information on this.
- iii. Aiming to have raffle tickets handed out on formation day.

LL Coordinators

- iv. Update on coach recruitment
 - U5** - Darren Yuill, (16 registered)
 - U7** - Devon Miller, Mike Sarley (Adam W), Joe Chapman (Adam W), (23 registered)
 - U9** - Mark Runions (Dan Dayton to help), Mike Gilbert (Dylan Cox, Rob Garden), (31 registered)
 - Action:** May need one more coach- Andrew to look into this.
 - U11** - Jason Morris? Lisa C suggested, Andrew C texted, no response. (24 registered), Steve Prinzen?, Ron Cordes (Andrew to contact)
 - U13** - Gavin Vader (16 registered)- will need another.
 - U15** - Garry Hennigar (7 registered)
 - U18** - ??? (4 registered)-
 - [Link to Coaches Google Sheet](#)
- Dust the Rust
 - Date(s) Sunday Sep 11th (12 jr, 3 sr)
 - Sunday Sep 18th (2 jr, 5 sr)
 - On ice help? (14 U11/U13, 1 U15/U18 signed up)
 - Andrew and Adam to find on ice leaders
- Formation Day
 - Date - Sunday, September 25 (others)**
 - Saturday, October 1 (U11 and U13)**
 - Action:** Need to have multiple ppl to help equalize teams. No coaches doing evaluations.
 - Andrew & Adam will take care of finding volunteers to do evaluations on formation day.**
- ICHL Scheduling Meeting
 - No date confirmed yet. (Kristina should find out within a couple weeks)
 - Season needs to not start as early as last year.

VP

v.

Treasurer:

- vi. **Action:** Heather will send Lisa excel template to create a balance sheet.

Referee and Chief:

- vii. 2 new adult refs confirmed, Kristin working on finding more youth refs.

Tournament Coordinator:**viii. 2022 Milk Tournament: Oct 28-30.**

-U13 full (2 waitlist), U15 full, U11 low registration- propose to drop to 8 teams.

- **Action**- take U13 teams to 12 teams, drop U11 to 8 teams

- **Action**: Home Hardware is doing player of the game

- **Action**: Jane to order pucks & buckets

- **Action**: Would like to get 3 new banners for the tournament- Krstin to contact Dan from Vinyl Solutions once she gets measurements.

ix. Possibility of a U9, one day tournament in January

Action: Nathan to do a mock schedule so we can see layout of how the day would work with teams.

Action: Jane will confirm date.

x. U7 March Classic Jamboree- March 5th, Wellington**Equipment Manager:**

xi. In process of getting organized. Have purchased hangers, clothing bags and wheeled racks.

xii. LL jerseys sorted, washed and inventoried. You could tell who washed them and who didn't... good news they are now all the same and have a slightly pink logo...

xiii. Taking inventory to create master list and sizes to assist with future replacement

xiv. **Action**: Heather to do social media post for missing LL jerseys in players hockey bags. These can be returned to me at the WDCC (clean!!)

xv. Need to have parents sign off on these, acknowledging some sort of replacement fee if not returned. Will write something up for jersey distribution

xvi. Had equipment donated, going to make some spare sets to keep at arenas, the rest will be posted/placed on a "please take" table at the arena.

xvii. **Action**: Office needs to be cleaned out.

Secretary:

xviii.

OMHA Contact:

xix. Nothing to report

Scheduler:

xx. All pre-skates, tryouts and formation dates and times have been added to website. (U11/U13 each have 2 time slots, likely not needed but will hold for now).

- xxi. Is there a First Shift Program this year that needs to have ice allocated for?
Resolution- No first shift program this year.
- xxii. Are there any additional ice times needed for any pre-skates because of waiting list numbers?
- xxiii. 2022/23 ice time schedule for LL, Rep practices, power skating and goalie clinics has been made based mainly on power skating coach availability (Mondays and Tuesdays same as last year).

Registrar: update on registration number

193 registered as of August 15th, 2022.

A. payment process-etransfer

- Lisa to confirm that money has come in to Charlene.

B. feedback on the inclusion of clinics with registration- very positive

C. waiting list for such clinics-goalie, power skating and pre-skates

- Coaches on younger LL teams may need to rotate and help with Ryan at power skating. Possibility of asking midget players to help out as well.
- Looking at adding more preskates - everyone on waiting list can go to these dates.

D. background checks for volunteers- see above minutes (everyone who goes on the ice needs one)

E. coach qualifications- Charlene to work on.

4. Round Table Discussion:

- Dukes home games and minor hockey players for pregame, opening ceremonies, flag holding, chuck a puck etc (was not sure who best contact would be, so said I would bring up at meeting at set up the appropriate people)

Action: Jane to cc Andrew & Adam in email with appropriate person about this.

- Preferred date(S) for vendor to set up (mouth guard fitting)

Action: Jane to set up dates with vendor (formation day ideally)

- Robbie Watson

Action: to be put on a team as a second goalie, he needs to dress and be part of team

- Wellington Rotary- they have contacted Heather to speak at Rotary. They want to cover registrations for some kids in financial need.

Action: We need to determine how to go about this- discussion took place.

- Release and NRP thoughts

5. Next meeting: Thursday, September 15th- 6:30 pm Lisa's place- pizza night!

Meeting Adjourned at: 8:50 pm.