

PECMHA Executive Meeting

October 25, 2021 @ 6:30 pm

Attendance: Heather Zantingh, Ben Cowan, Jane Vader, Charlene Insley, Lisa Camp, Andrew Cranshaw, Kristina Kelly, Nathan Banfield,

Absent: Justine Bucknell, Kristin Terpstra, Steve Payne,

Meeting Called to order at: 7:00

Approval of previous Minutes (to be posted to website)

MOTION 1

Moved by: Charlene Insley

Seconded by: Kristina Kelly

Outcome: passed

Approval of the Agenda

MOTION 2

Moved by: Kristina Kelly

Seconded by: Ben Cowan

Outcome: passed

1. Follow up and outcome of action items from Oct 5, 2021:

- a. **Action:** Kristina to coordinate with John/Nathan to determine ice times for the scheduling of 8 weeks of goalie development sessions (1hr each) .
Resolution: Adam Smith has a goalie clinic coach. Clinic is likely to run Wednesday nights starting in the next couple of weeks starting at 4:30-5:30 or 5-6.
Next steps: determine cost of instructor, ice rental, determine kids, recruit shooters. Kristina to reach out to goalie parents once finalized.
- b. **Action:** Kristin to determine cost of referees for games for 2021/2022. Meeting with the referee group to address referee retention. We need to continue to develop skills. PECMHA to cover costs of recertification for referee training in exchange for commitment to 15-20 games of refereeing. Kristin to schedule refs in 4 week blocks.
Resolution: Our reffing staff has agreed to be paid once a month in cash, so eliminate the teams handling the cash to pay them during game. Justine and Kristen or looking after this.
- c) **Action:** Heather and Ben to stop into Scotiabank Wellington to finalize signing privileges

Resolution: HEather and Ben to follow up with Justine this week. There are cheques signed for the time being.

- d) **Action:** Do we have 3 sets of LL jerseys for U13? Lisa and JR to meet in Wellington

Resolution: Done. U9, 2 purple, 1 yellow set.

- e) **Action:** LL Update and things to work on. We need to make sure there is a manger/parent at the door making sure that all the players/parents and spectators have done their online screening and have a tracing sheet for all that have not. They will need to date these and keep them for 30 days in case the health unit needs them. All players should be exiting at the back of the building to prevent build up in the lobby.

Resolution: We need a team manager at the door for every game and practice to ensure players are screened online via PECMHA website.

Heather will communicate to teams that someone needs to be at the door and that only those coaches and trainers rostered can be on the bench. Managers

- f) **Action:** Ordering of Foodland (LL)/Otter Energy Name Bars

Resolution: Jane to contact Todd Lavender

- g) **Action:** Contact County Farm Centre regarding 2021/2022 sponsorship

Resolution: Lisa to reach out to Tim and Linda Beatty about LL sponsorship of

\$400

- h) **Action:** Update on monetary donations for cash calendars

Resolution: Jane is making out well with donations. PECMHA to match donations from years previously

- i) **Action:** Ref's moving nets until November when security starts to help rinkys out when possible

Resolution: Kristin to get details from Heather and smooth things over with Refs

- J) **Action:** We need to figure how many pairs of socks we have for LL and how many we need to order. As well as white practice jerseys. These have already been paid for by parents. Jane to order once we know.

Resolution: Ben and Jane to work out numbers and determine what we need for white practice jerseys and LL socks. HEather to send Jane info on supplier of LL socks

2. Season Planning 2021/2022 Hockey Season:

- a. Rep socks now \$26 for sale online, Heather to email Rep managers

3. Portfolio Updates:

a. Fundraiser Sponsorship:

- i. U18: gift basket
- ii. U15 chicken
- iii. U13 chicken or gift basket
- iv.

b. LL Coordinators

- i. Power Skating (LL) Sign-up: starting in 2 weeks.
ACTION: Heather to post google form link and sign up form tomorrow.
Cost \$140/skater
- ii. ACTION: Ben to re-work master contact form of coaches and team contacts

c. VP

- i.

d. Treasurer:

- i. Second installment payments are coming in via e-transfer--spreadsheet up and running to track incoming e-transfers
- ii. Spoken to Kristin regarding paying refs--monthly, rep refs continue to be paid in cash, at the end of the month, LL refs paid by cheque to be mailed, also end of month (Kristin to let me know amounts based on games worked)
- iii. Cash brought in by gate fees--should be put into locked box in the office, I will stop by Wellington on a regular basis to collect--rep refs to be paid out of this, to save having a float for this
- iv. Where are we with changing over signing authorities? Do I need to resend emails with requested information? I will need that information from those to be added for the bank to draw up new papers. All information needs to be to them before the papers can be drawn up to be signed.
- v. What will be the plan with time keepers? Are timekeepers being paid monthly by cheque, as the LL timekeepers were last year?

e. Referee and Chief:

- i.

f. Tournament Coordinator:

- i.

g. Equipment Manager:

- i. JR to look for another set of purple U9 jerseys in the cage
- ii. Heather to send JR the contact at HH and Canadian Tire

h. Secretary:

- i. **Sharing of New timekeeper/game official spreadsheet**

i. OMHA Contact:

- i.

j. Scheduler:

i.

4. Round Table Discussion:

a.

b.

5. Next meeting: Nov.22

Meeting Adjourned at 8:30pm